



Stripes Assign - Full User Tutorial

LOGGING IN FOR THE FIRST TIME

1. Go to app.stripesassign.com/login
2. Click the link at the top of the login screen to setup your account

3. Be sure to use the same email address that the login invite was sent to. Once you are logged in, you will come to the screen below:

Get Started with Your Account

Follow these quick steps to set up your account and unlock all the essential features.

1	Personal Review your personal profile and contact details.	Start
2	Association Review your association membership settings.	Start
3	Dashboard Finish setup and go to your dashboard.	Start

#1 is your personal information - confirm your info, make any changes you need to and then click save.

First Name	Last Name
Test	Subject
Email	
test@mchofficials.com	
Phone	
(312) 555-8257	
Birthdate	
08/10/1990	
Language	Time format
English	12-hour 24-hour
Address	Apt/Suite
Search address...	
1901 West Madison Street Chicago, IL 60612	
Back Save	

#2 is your certifications and documents you are required to sign. The image below explains what each certification is:

Certifications

USAH

- 1 +

Official #

←

Enter your USA Hockey level and number if you are a USAH certified official

AAU

Official #

←

Enter your AAU ID# if you are an AAU certified official

IHOA

←

Check IHOA if you are an on-ice official

ACHA

←

Check ACHA if you are an ACHA certified official

SCO

←

Check SCO if you are a scorekeeper

Documents

W9 Form

Required

Preview

Submit

←

To fill out your W9 - click submit, fill in your SSN and sign in the box. Click submit. The software will fill out the rest of your W9 (name, address, etc) for you based on the info in your profile.

Contractor Agreement

Required

Preview

Submit

←

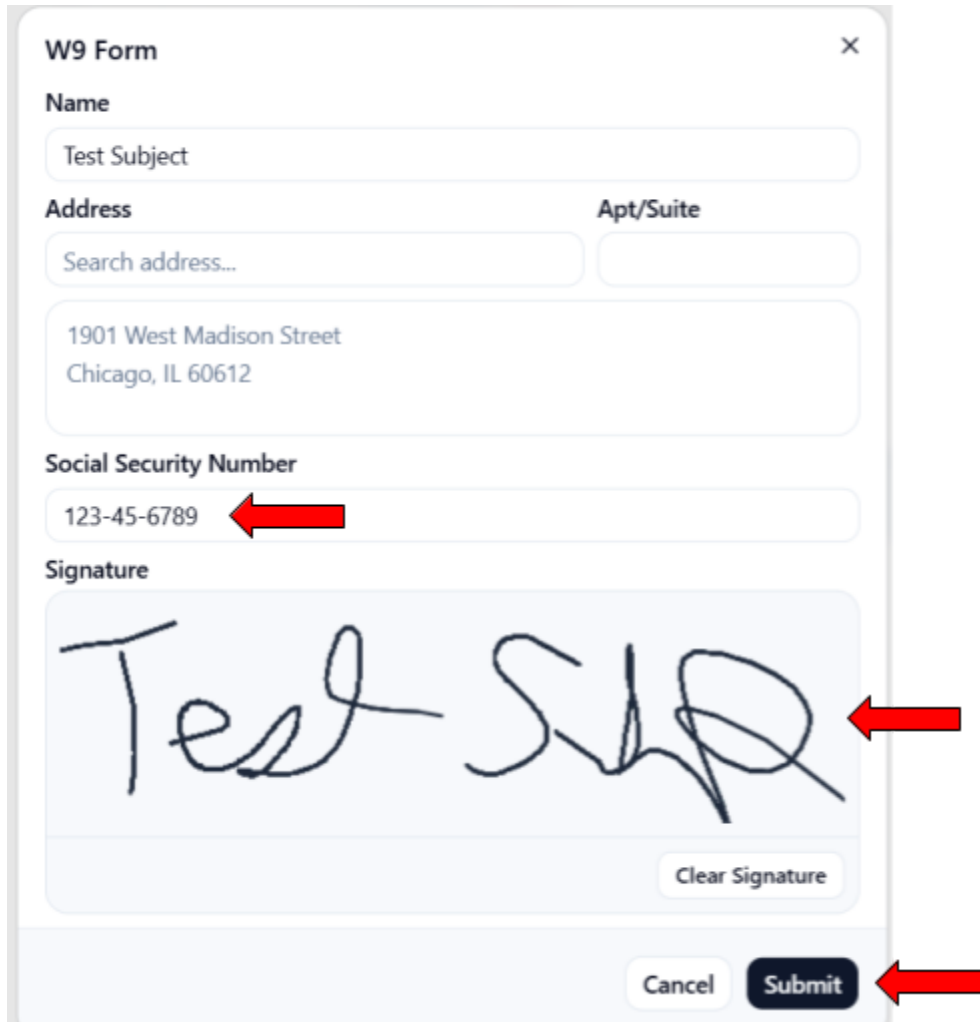
To fill out your independent contractor agreement - click submit & sign in the box. Click submit.

Back

Save

W9 Form

The form will auto-populate your name and address you entered in step 1. Enter your SSN & sign in the box. Click submit. The software will fill out the rest of the form for you.



The image shows a 'W9 Form' window with a close button (X) in the top right corner. The form contains the following fields and elements:

- Name:** A text box containing 'Test Subject'.
- Address:** A text box containing 'Search address...'. Below it, a larger text box displays '1901 West Madison Street' and 'Chicago, IL 60612'.
- Apt/Suite:** An empty text box.
- Social Security Number:** A text box containing '123-45-6789'. A red arrow points to this field.
- Signature:** A large text box containing a handwritten signature 'Test Subject'. A red arrow points to the signature.
- Clear Signature:** A button located below the signature field.
- Buttons:** At the bottom right, there are two buttons: 'Cancel' and 'Submit'. A red arrow points to the 'Submit' button.

Independent Contractor Agreement

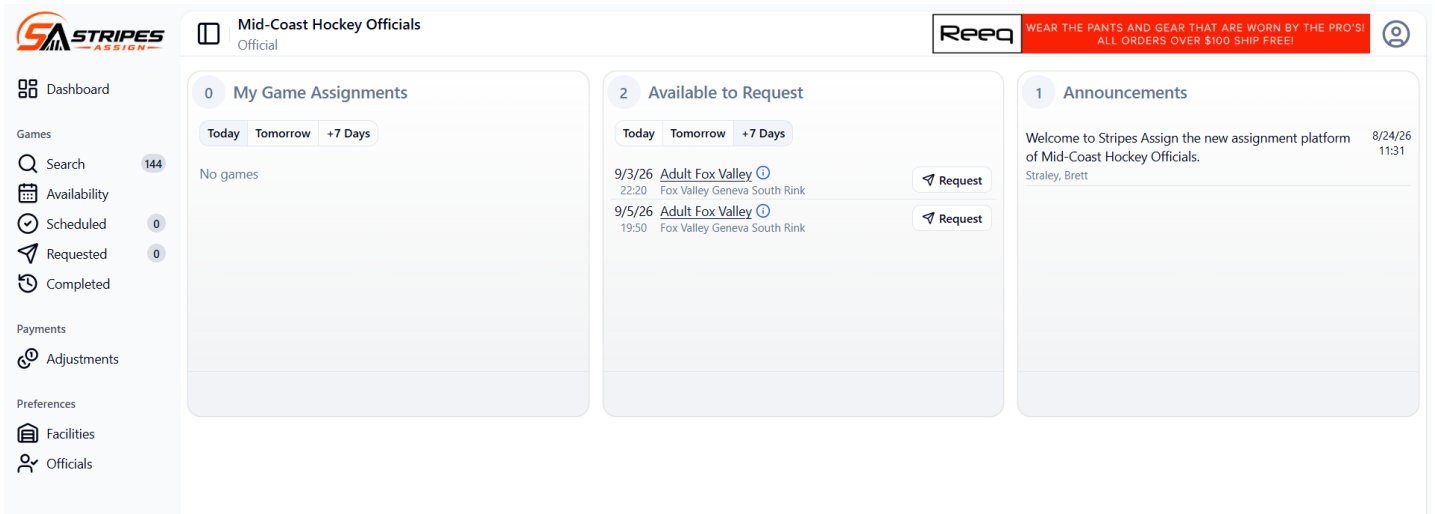
Sign in the box to agree to your independent contractor agreement. Click submit.



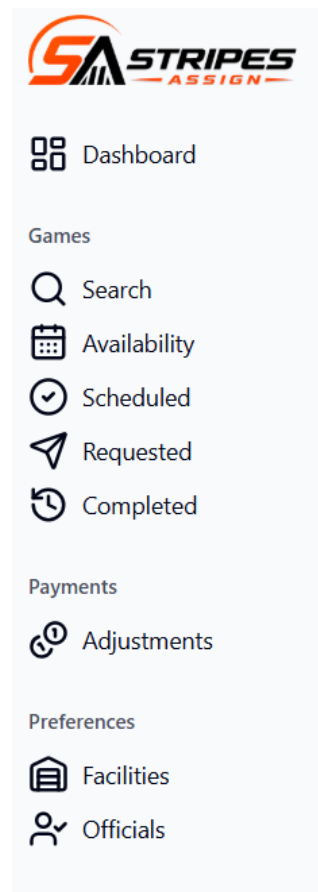
The image shows a digital form titled "Contractor Agreement" with a close button (X) in the top right corner. Below the title is a "Name" field containing the text "Test Subject". Underneath is a "Signature" field, which is a large light blue box containing a handwritten signature that reads "Test Subject". To the right of the signature box is a red arrow pointing left towards the signature. Below the signature box is a "Clear Signature" button. At the bottom of the form are two buttons: a "Cancel" button and a "Submit" button. A red arrow points right towards the "Submit" button.

Once you have completed the first 2 items, you can click start under 'Dashboard' which will take you to the software home page.

Home Page



This is the Stripes Assign home page, or 'dashboard'. There are 2 main components of the dashboard: 1. The links on the left of the screen, and 2. The 3 tabs along the top of the screen.



These are your links on the left side of your dashboard. You can click the dashboard link at any time to get back to your home page.

- 'Search' - how you will find available games
- 'Availability' - set the times you are available to work
- 'Scheduled' - your assigned games
- 'Requested' - games you have requested
- 'Completed' - the games you have already worked
- 'Adjustments' - any changes to your pay
- 'Facilities' - set the rinks you want to work at
- 'Officials' - set any officials you do NOT want to work with

Search Page

Search

Games

Reeq

WEAR THE PANTS AND GEAR THAT ARE WORN BY THE PROS!
ALL ORDERS OVER \$100 SHIP FREE!

Requesting games? Once you select the games you are able to officiate, click the Request button. You are not assigned until you receive a notification from the assigner.

Search & Sort

Request

As

Click on 'Search & Sort' to set filters for the games you see

Date	Time	Facility	Level
☐ 9/9/26 Wed	22:20	Fox Valley Geneva North Rink	Adult Fox Valley View
☐ 9/10/26 Thu	22:20	Fox Valley Geneva North Rink	Adult Fox Valley View
☐ 9/10/26 Thu	22:20	Fox Valley Geneva South Rink	Adult Fox Valley View
☐ 9/18/26 Fri	19:30	Johnny's IceHouse West	CSDHL 12U Major View
☐ 9/18/26 Fri	19:30	Mount Prospect Ice Arena South	CSDHL 12U Minor View
☐ 9/18/26 Fri	21:00	Park Ridge Oakton Sports Complex Ice Arena	CSDHL 150 View
☐ 9/18/26 Fri	19:30	Pleasant Prairie WI RecPlex Ice Arena Blue	CSDHL 18U Major View

Once you get to the search page, you will see a list of games available for you to request. Click on the 'Search & Sort' button to see different ways to filter the games you see. That page looks like this:

Search & Sort

<

Sep 2026

Oct 2026

>

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5				1	2	3	
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Exclude Days

None

Blocked

Facilities

All

Preferred

Custom

Assignors

All

Custom

① Date ↑

③ Time ↑

Home ↑↓

Visitor ↑↓

② Facility ↑

Assignor ↑↓

Here you can set the dates, rinks, and specific assignors you would like to see games for.

If you set your availability, you can block seeing games on days you are unavailable

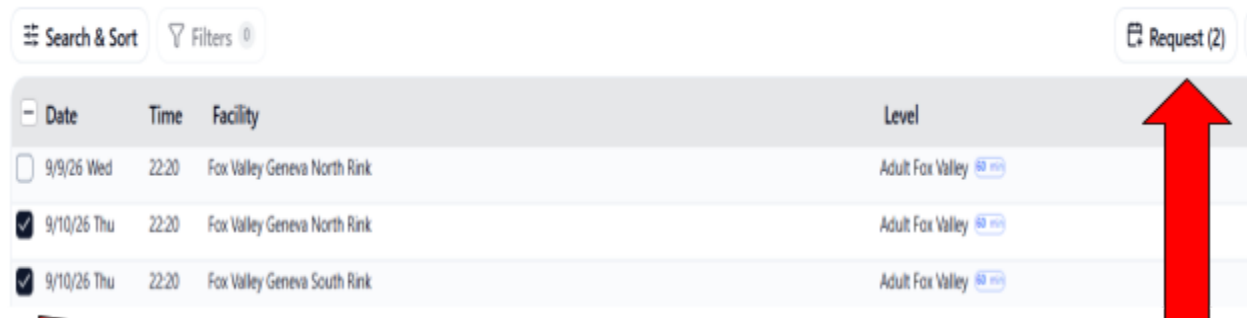
If you set your preferred rinks, you can choose to only see games at those rinks

You can choose to only see games from certain assignors

You can choose how to sort the games you see

Once you set your filters, click back into your main search screen to see the new set of available games with your search filters applied.

To request a game:



The screenshot shows a search results table with columns: Date, Time, Facility, and Level. There are three rows of game listings. The first row is unselected. The second and third rows are selected, indicated by checked checkboxes in the Date column. A red arrow points to the first checkbox, and another red arrow points to the 'Request (2)' button in the top right corner.

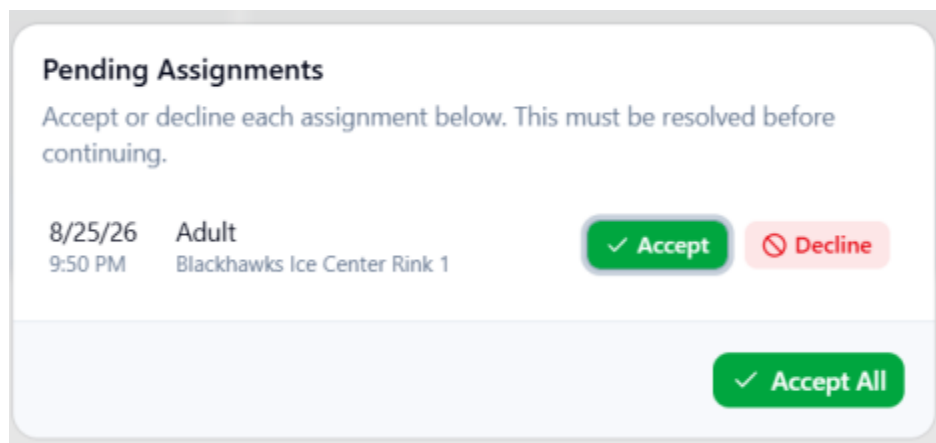
Date	Time	Facility	Level
☐ 9/9/26 Wed	22:20	Fox Valley Geneva North Rink	Adult Fox Valley 63 min
☒ 9/10/26 Thu	22:20	Fox Valley Geneva North Rink	Adult Fox Valley 63 min
☒ 9/10/26 Thu	22:20	Fox Valley Geneva South Rink	Adult Fox Valley 63 min

Click on any game you want to request to work

Click the 'request' button once you have selected all of the games you want to work. These games will now show up on your 'Requested' tab

Please note - you are not assigned the game until you receive a notification from the assignor.

When you are assigned a game, a pop up will show when you login.



The screenshot shows a 'Pending Assignments' pop-up window. It contains a title, a description, and a list of assignments. Each assignment has an 'Accept' button and a 'Decline' button. There is also an 'Accept All' button at the bottom right.

Pending Assignments
Accept or decline each assignment below. This must be resolved before continuing.

8/25/26 9:50 PM	Adult Blackhawks Ice Center Rink 1	<input checked="" type="button" value="Accept"/>	Decline
--------------------	---------------------------------------	--	--

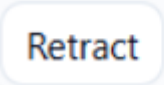
If you need to cancel a game request, go to the 'Requested' tab, and you can retract your game request.



Requested Games

Search & Sort

Filters 0

	Date	Time	Facility
	9/10/26 Thu	22:20	Fox Valley Geneva South Rink

Availability Tab

This is where you can block off times you are NOT available to work. Click on a date or date range, and then on the times you are NOT available to work. Be sure to click save after any edits are made.

Let us know when you're **NOT** available and we'll keep that in mind. Pick a day or range, then block the whole day or just certain hours.

< September 2026 >

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

Night

0:00 1:00 2:00 3:00 4:00 5:00

Morning

6:00 7:00 8:00 9:00 10:00 11:00

Afternoon

12:00 13:00 14:00 15:00 16:00 17:00

Evening

18:00 19:00 20:00 21:00 22:00 23:00

Block All Unblock All

Save

Updating your availability is important for 2 reasons:

1. Assignors can see your availability and will not reach out to you looking to fill a game during times you have blocked
2. In your search filters when looking for games, you can set to search only for games during your given availability.

Facilities Tab

Here you can set the rinks that you want to work at. It defaults to seeing all rinks. Click on any rink on the 'Included' button to exclude it from your preferred list of rinks.

We'll notify you of games at all these facilities.
Hit the  to exclude a facility and we'll keep that in mind.

 Search by name...

Name	
Addison NHL 475 S Grace St Addison, IL 60101-4345	 Included
Addison Olympic 475 S Grace St Addison, IL 60101-4345	 Included
All Season Red Rink East 31W330 N Aurora Rd Naperville, IL 60563-3988	 Excluded
All Seasons Blue Rink West 31W330 N Aurora Rd Naperville, IL 60563-3988	 Included
Allstate Arena 6920 N Mannheim Rd Rosemont, IL 60018-3622	 Included

If you set your preferred list of rinks, you can filter your search of available games to only see games at rinks on your preferred list.

The second part of your dashboard is the 3 tabs along the top of the page

 Mid-Coast Hockey Officials
Official

 WEAR THE PANTS AND GEAR THAT ARE WORN BY THE PRO'S!
ALL ORDERS OVER \$100 SHIP FREE!



0 My Game Assignments

Today Tomorrow +7 Days

No games

3 Available to Request

Today Tomorrow +7 Days

9/9/26 22:20 [Adult Fox Valley](#) ⓘ
Fox Valley Geneva North Rink

Request

9/10/26 22:20 [Adult Fox Valley](#) ⓘ
Fox Valley Geneva North Rink

Request

9/10/26 22:20 [Adult Fox Valley](#) ⓘ
Fox Valley Geneva South Rink

Request

1 Announcements

Welcome to Stripes Assign the new assignment platform of Mid-Coast Hockey Officials.
Straley, Brett

8/24/26 11:31

Here you can see any game assignments you have for either today, tomorrow or the next seven days

Here you can see any games available to request for either today, tomorrow or the next 7 days. You can request them directly from the dashboard.

Here you see any announcements the MCHO assignors want you to see